

**MONROE COUNTY DETENTION FACILITIES
5501 COLLEGE ROAD
KEY WEST, FL 33040
(305) 293-7300**

Updated: 02/01/2019

**VIDEO VISITATION DAYS/HOURS
FOR ALL FACILITIES**

KEY WEST JAIL, MARATHON JAIL AND PLANTATION KEY JAIL

Inmates/Detainees will not be pulled from **Medical, Work, Recreation or Program Classes for visitation. It is up to the inmate/detainee to inform their family and friends of their daily schedule. If the inmate/detainee wants to visit, do not attend recreation or requested programs during your visitation times, this includes inmates in the AC/PC unit.**

Onsite Video Visitation

Days - Sunday through Thursday - Closed on Fridays and Saturdays for onsite only

Times - 8 am to 11 am and 1 pm to 4 pm Day time only – No holidays

Off-site Video Visitation

Days - Monday through Sunday - including holidays

Times - 8 am to 11 am, 1 pm to 4 pm and 7:30 pm to 11 pm.

There is no onsite video visitation on the following holidays:

New Year's Day, Martin Luther King Day, Presidents Day, Good Friday, Labor Day, Independence Day, Memorial Day, Veterans Day, Columbus Day, Thanksgiving Day & the Day after Thanksgiving Day and Christmas Day. Other dates for closing will be announced.

VIDEO VISITATION RULES

Please, read all of the rules completely prior to moving forward – Not knowing the rules will not be accepted as an excuse for not following them. Disobeying any rule may result in you being banned from visiting or criminal charges being pursued when applicable.

- All visits are subject to monitoring and recording.
- The introduction or attempts to introduce into or upon facility grounds **Weapons, Drugs, Medication, Narcotics, Alcoholic Beverages, Cameras, Radios, Tape Players, Cell Phones, MP3 Players, or Any Other Electronic items** into the Monroe County Detention Facilities. This or any other unauthorized item is a violation of Florida Laws, as stated in Florida Statutes 944.43 and 944.47. **Introduction of contraband into this facility is a Felony of the Third Degree (F.S.S. 951.22).**
- Visits can only be scheduled **12** hours prior to the appointment time or you can schedule visits up to two (2) week in advance.
- Visits will last **30 minutes**
- Please be advised if an inmate is in ANY program (at court, Inmate workers duties, Attorney visits, Bible studies, Court ordered programs, Medical call and etc.), they are NOT eligible to receive the visit at that time. Please schedule your visits around the inmate's program schedule.
- **If an inmate/detainee is moved to a new location in or outside the facility, the scheduled video visitation will be cancelled. The visitor will have to reschedule the visit for another time that is available the following day.**
- Only 2 visitors will be allowed to visit onsite in any one session. 2 adults or 1 adult and 1 child.
- All visitors 18 years of age and older must register and possess a valid government issued photo ID, such as a driver's license, State ID card, Passport or Military Issued ID.
- All children must be accompanied by their legal guardian who must possess the child's original birth certificate and/or guardianship paperwork.
- No visits are allowed between an inmate and their victim or a witness to their crime. (Unless a court order clearing the person is presented to the visitation clerk before the scheduled visit.)
- Visitors wishing to visit from home (**offsite**) must download the required software and test their connection and equipment. Visitors must go to www.icsolutions.com and click video visitation for instructions.
- Visitors and inmates/detainees should login and connect a few minutes before the scheduled visitation time.
- Offsite visits are **not allowed in bedrooms or bathrooms**. If seen, your video visit will be suspended, with no refund.

Appropriate dress is required at all times, by Inmate/detainee and Visitor;

- Inmates/detainees will be in full uniforms at all times with issued ID
- Visitors must wear **closed in shoes for onsite visits.**

- Skin tight / Form fitting clothes are not allowed.
 - Any clothing or other items displaying illegal drugs, weapons, gang-related symbols, themes or colors are prohibited.
 - Any clothing containing vulgar or objectionable language or images is prohibited.
 - Pajamas or Lingerie are not allowed
 - Hats, Bandanas, Scarfs. Wraps, or Headgear of any kind and Sunglasses are not allowed during onsite.
 - Nudity and see through clothing are not allowed.
 - Swim wear is not allowed
 - Jackets or Sweaters are not allowed during onsite visits
 - Tank tops are not allowed during onsite visits
 - Skirts or dresses that are above the knee in length are not allowed
 - Shorts must be worn at mid-thigh or below.
 - No cleavage showing, no bellies, bottoms and no provocative clothing allowed.
 - All pants will be worn at waist level. Showing of shorts, boxers, undergarments or bare midriffs in any way is not allowed.
- Visitors and inmates/detainees should remain seated at all times during the visitation session onsite.
 - Visitors will not take pictures or videos of inmates/detainees when visiting offsite. IF seen the visitation privileges will be terminated.
 - Any inappropriate activity will result in termination of your visitation session.

Visitors involved in the following will be placed on permanent/Banned visiting restrictions:

- Visitors that create a disturbance or disruption of the visiting process.
 - Visitors performing any sexual acts
 - Visitors using or under the influence of drugs or alcohol.
 - Visitors that refuse to show sufficient identification.
 - Visitors that act in an inappropriate manner during their visitation.
- The visitation schedule will be cancelled or altered on county appointed holidays or for safety / security reasons.
 - Staff can deny, change, or cancel a visit at any time at their discretion, due to security issues or violation of rules.
 - Bringing firearms, explosives, tools for escape, alcoholic beverages, narcotics or any controlled substances into this facility is a crime and may be cause for arrest. **Introduction of contraband into this facility is a Felony of the Third Degree (F.S.S. 951.22).**

- Visitors are not allowed to bring keys, papers, pens, pencils, cameras, tape recorders, purses, bags, brief cases, wallets, cell phones, or any electronic device into the visitation area.
- Lockers are available in the lobby to store items not allowed, for a quarter.
- Each visitation session will show a timer to display elapsed time/time remaining for the visit.
- After your visit has ended your connection will be terminated automatically.