

MONROE COUNTY SHERIFF'S OFFICE

General Order

CHAPTER: 32-J		TITLE: Radio Communications
EFFECTIVE DATE: June 6, 2014	NO. PAGES: 2	REVIEWED/REVISED: May 30, 2014
REFERENCE: CALEA: 81.2.4 A, D		RESCINDS: Chapter 32, Section H.

I. PURPOSE

The purpose of this directive is to establish guidelines for all members who utilize the agency radio communications system.

II. DISCUSSION

This directive shall apply to all personnel.

III. POLICY AND PROCEDURE

A. Radio Communications

1. Every member engaged in a field assignment shall have access to radio communications.
2. Assignment of Radio Numbers - The radio identification numbering system is divided into sectors and/or divisions.

- a. A = Alpha (Admin)
- b. C – Charlie (Captains)
- c. L – Lima (Lieutenants)
- d. 11## - District 1 (Municipal Unincorporated) 12## - District 1 (Regional)
- e. K### - Lower Keys (Civil, Court Security)
- f. 41## - District 4 (Municipal Marathon) 42## - District 4 (Regional)
- g. 51## - District 5 (Municipal Unincorporated) 52## - District 5 (Regional)
- h. M### - Middle Keys (Civil, Court Security)
- i. 61## - District 6 (Islamorada Municipal)
- j. 71## - District 7 (Municipal Unincorporated) 72## - District 7 (Regional)
- k. P### - Upper Keys (Civil, Court Security)
- l. T### - Traffic
- m.S### - S.I.D.
- n. Airport # - Airport Security
- o. Beach # - Beach Security
- p. D### - Delta (Corrections)
- q. R# Romeo (Communications Supervisors)

[CALEA 81.2.4 A]

3. Necessary Radio Communications - Members shall inform Communications by radio when:

- a. Arriving at or leaving the scene of an incident;

- b. Before leaving the patrol car;
- c. Upon making vehicle or pedestrian stops being sure to give:

- 1) location;
- 2) description; and
- 3) registration, make and color of vehicle.

- d. When calling in and out of service.

[CALEA 81.2.4 A]

- 4. Whenever a member of this Office wishes to communicate by radio to another law enforcement agency within the jurisdiction of Monroe County, he/she shall notify Communications he/she will temporarily be on a mutual aid channel and which channel they are switching to. For example, once on a mutual aid Channel the member shall identify himself/herself as "Monroe County ID # to Key West Police Department on Channel ?". (Giving the channel you are on). When completed the member shall return to the main radio channel and once again notify Office Communications he/she has returned to the normal operating channel.

[CALEA 81.2.4 A, D]