


# MONROE COUNTY SHERIFF'S OFFICE

## General Order

<b>CHAPTER:</b> 032-B		<b>TITLE:</b> DUI Rooms	
<b>EFFECTIVE DATE:</b> August 19, 2009	<b>NO. PAGES:</b> 2	<b>REVIEWED/REVISED:</b> April 9, 2019	
<b>REFERENCE:</b>		<b>RESCINDS:</b>	
 <b>Sheriff of Monroe County</b>			

- I. **PURPOSE:** To establish standard procedures for the use of the DUI Rooms maintained by the Office throughout the county.
- II. **POLICY:** It is the Sheriff's policy that standardized procedures will be followed in each of the DUI Rooms maintained by the Office, which ensures consistency in DUI enforcement investigation and case preparation.
- III. **PROCEDURE:**
  - A. **DUI Room Designation:**
    1. There shall be a DUI Room located at:
      - a. District 1 – Main Corrections Facility
      - b. District 4 – Patrol Station
      - c. District 7 – Roth Building Station
    2. The DUI Room is to be equipped for the collection of video evidence of an arrestee's physical condition, if not recorded roadside, and collection of breath sample evidence using the Intoxilyzer 8000.
    3. DUI Rooms are to be used solely for testing of an arrestee in relation a DUI arrest.
  - B. **Detainee Control**
    1. The arresting deputy is responsible and accountable for the processing, searching and temporary detention of the arrestee while in the DUI room.
    2. The arresting Deputy shall notify dispatch of arrival time at the Main Corrections Facility or DUI Room and again upon exit.
    3. No meals are provided to arrestee while in the DUI Room.
    4. Arrestees are not to be left alone at any time. The arresting deputy shall maintain constant visual observation of the arrestee.
    5. Arrestees of different genders and minors and adults will not be allowed in the DUI Room at the same time.

- C. Securing arrestees to fixed objects prohibited:** No arrestee will be secured in any way to a fixed object by any means.
- D. Firearms:** Deputies will remove and secure their firearms before entering the DUI Room in the lockbox provided.
- E. Duress Alarm:** Deputies shall use the "Officer Down" button on their portable radio if emergency assistance is needed.
- F. Access to Room/Arrestee:** Access to the DUI room and the arrestee is limited to deputies conducting testing and those assisting that deputy while the room is being used for testing.
- G. Escape Prevention**
1. The arrestee shall be physically monitored face-to-face, at all times and not left unattended.
  2. Deputies shall look for signs the arrestee may be preparing to try an escape attempt and take action to prevent such an attempt.
- H. Physical Needs:** If an arrestee needs access to a restroom or water (drink) it should be provided as soon as practical.
- I. EMS Assistance:** If medical attention is necessary emergency medical services shall be requested via communications.
- J. DUI Room Inspection:**
1. As the DUI Rooms are located within existing Sheriff's Office facilities, the particular facility's fire prevention, evacuation and suppression plans take precedence.
  2. The evacuation route shall be prominently posted outside each DUI room.
  3. Each DUI Room shall be inspected by the respective District Commander or designee every month as part of the unusual occurrence equipment inspection.
  4. The inspection shall be focused on cleanliness, safety conditions and security risk.