

## Becky Herrin

---

**From:** Becky Herrin  
**Sent:** Friday, August 17, 2007 4:03 PM  
**Subject:** August 17, 2007

## Sheriff's Office Weekly Rap-Up

**Editor's Note:** The Sheriff's Office Weekly Rap-Up comes out on Friday afternoon, and includes any announcements, important messages, or not so important messages that employees of the Sheriff's Office would like to communicate to the rest of the agency. If you have something you would like to get out to everyone in the agency, please send it to me and I will be happy to include it in the Weekly Rap Up. Send it to my email at [beckyherrin@keysso.net](mailto:beckyherrin@keysso.net), or in the courier to Deputy Becky Herrin, Community Relations Division, Headquarters building on Stock Island.

---

### Overtime

#### From Colonel Rick Ramsay

Finance has been having a difficult time determining authorized overtime and where the funds should be drawn from. When completing your time sheet, it is imperative you attach documents authorizing the overtime and that you complete the justification area of your time sheet. Time sheets must have notations on the overtime referencing a TRAP number or other authorizing person for verification.

We are seeing a large number of time sheets in finance with overtime listed, but they are unable to determine what it is, where it came from and who should be charged for it.

From now on, any time sheets with over time which come in to Finance without supporting documents and/or information will not be paid until the matter can be cleared up. Your command staff have all been advised of this many times, so this should not be news to anyone.

---

### Employee Escape to Orlando Hawthorn Suites

The Hawthorn Suites, located at 6435 Westwood Boulevard in Orlando is offering a fall special: only \$73 per night (plus tax) gets you a one bedroom suite, complimentary full breakfast buffet daily, fully equipped kitchen, free wireless internet, heated pool, exercise room and free transportation to Disney Theme Parks. Call 407-351-6600 or 1-800-331-5530, mention the "2007 Fall Employee Escape" and give them the name of the Monroe County Sheriff's Office. This is effective 8/12 through 12/20, excluding holiday weekends.

---

### Florida Keys Area Health Education Center offers Cardiovascular Disease Seminar

On Thursday, August 30<sup>th</sup> AHEC will offer a seminar at the Doubletree Grand Key Resort in Key West entitled "Improving Outcomes in Cardiovascular Disease", presented by Prakash C. Deedwania, MD, FACC, a one hour interactive discussion on hypertension and Cardiovascular Disease Treatment. Time is 6 p.m. to 7:30 p.m. Call 305-743-7111, ext. 201 to register.

---

### HOUSE FOR SALE

3 bedrooms, 2 1/2 baths. Living, dining and kitchen one very large open area. 100X75 lot on canal with bay view. 25 ft. wooden dock, small concrete ramp for canoes. Landscaping and great neighbors. On Lower Sugarloaf Key, off the Blvd. \$770,000. Contact Christine Scott 305-304-8097.

## **Free to a good home**

Female English Springer Spaniel, 1 1/2 yrs old...loveable, full of energy. Black and White, spayed....loves swimming in pools or salt water. She love kids and any attention. Contact Kim McGee - 797-2177

## **For Rent**

Two bedroom, one bath home on Staples Avenue in Key West. Rent includes all utilities (up to \$300 electric), basic cable and yard maintenance. Home has large fenced yard, new appliances, huge walk in closet, washer and dryer and central A/C. \$2,500.00 a month plus \$1,000 security/damage deposit. Call Becky at 797-0155.