

\_\_\_\_\_ Court \_\_\_\_\_ County, Florida

Case: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

Vs.

\_\_\_\_\_  
Defendant

**INSTRUCTIONS FOR LEVY**

The Sheriff of Monroe County  
5525 College Rd.,  
Key West, Fl 33040

Date:

Dear Sir,

In the matter of Writ of Execution issued by \_\_\_\_\_ Court, \_\_\_\_\_ County, Florida in the above styled case, you are instructed to levy upon the following described real or personal property of the Defendant, to-wit:

**DESCRIPTION OF PROPERTY IN DETAIL**

It is understood that you as Sheriff of Monroe County, Florida, are hereby held harmless by the undersigned against liability for any loss or damage whatsoever that might be sustained by anyone whomsoever by reason of your leaving upon the above described property, and that you shall be indemnified or held blameless by the undersigned for any expense incurred by reason of claim made against you while acting in accordance with these instructions.

It is further understood and agreed that I shall pay all costs incident to this levy should the property levied upon, for any reason be not sold, including bankruptcy procedures, or if upon sale should not produce sufficient money to paid said costs, unless the costs shall have been paid by the Defendant.

\_\_\_\_\_  
Signature of Plaintiff, or  
Plaintiff Attorney or Agent

NOTE: Section 30.30 (3) of the Florida Statues provides that if the Sheriff is requested to levy on property not specifically described in a writ or if a third party claims an interest in specified property, he may require the Plaintiff to furnish a bond payable to the Sheriff. The bond is conditioned to hold the Sheriff harmless against liability for any loss or damage that might be sustained by anyone reason of the levy and indemnifying him for any expense incurred.