

MONROE COUNTY SHERIFF'S SHARED ASSET FORFEITURE FUND

2010 GRANT APPLICATION

November 2009

The Monroe County Shared Asset Forfeiture Fund (SAFF) was established in 1999 funded by Sheriff Richard D. Roth with proceeds of a major drug smuggling and money-laundering investigation, the interest earned from these funds is distributed annually in the form of grants to eligible community groups.

The SAFF Advisory Board consists of seven community members. Five are appointed by the County Commissioners and the Sheriff selects two. Each year, the SAFF Advisory Board solicits and reviews grant applications and makes funding recommendations to the Monroe County Board of County Commissioners (BOCC).

\$190,000.00 is available for award in 2010. The Advisory Board has determined to focus its efforts and issue award recommendations based on the following criteria:

1. No individual grant will exceed \$10,000.00
2. Grant program purposes should be limited to:
 - Crime prevention
 - Drug abuse prevention
 - Mental and physical health care for minors

During this 2010 grant cycle, cultural, artistic, and sports programs are not likely to receive favorable recommendation.

3. Grant proposals generating new matching funds will be given extra consideration.
4. Grant proposals for building improvements, real estate acquisition, or salaries for new positions will not be considered.

The Advisory Board will consider multiple year funding requests on a limited case by case basis if the applicant can demonstrate that a multiple year commitment will leverage significant additional funding or develop continuing financial self sufficiency within the period of the grant.

Applications are available beginning November 1, 2009 and must be received by the Monroe County Sheriff's Office, Administrative Headquarters, 5525 College Road, Stock Island, Florida 33040 **no later than Noon, Friday, February 5, 2010.** The SAFF Advisory Board will conduct a public meeting to evaluate proposals and make its recommendations to the County Commission. It is anticipated that recommendations for funding will be made to the Board of County Commissioners for consideration at the April 2010 BOCC meeting.

An application form is attached. Applications should be printed or typed, single-spaced on 8 ½ x 11 white papers, corner stapled. An original and ten copies are required. Limit 8 pages (9 if multiple year funding is requested.)

Thank you for your interest in the Monroe County Sheriff's Shared Asset Forfeiture Fund. For additional information, contact Val Marinello, Sheriff's Aide at (305) 292-7003, TDD (305) 292-7075 or email: vmarinello@keyssso.net. We welcome your participation and comments at our public meetings.

APPLICATION DEADLINE: Applications for the 2010 funding cycle must be delivered **no later than Noon, FRIDAY, February 5, 2010.** Applications received after this time will not be considered for funding. No extensions will be granted whatsoever. Faxed or e-mail submissions will not be accepted.

First Page of the Application: (Limit one page, except as noted below):

Applicant Identification

Name of Organization:

Address:

Authorized Representative: (name & title)

Contact Person: (Matters regarding this application)

Telephone:

Fax:

E-mail:

Title of Project:

Type of request: Recurring funds (e.g., operational costs)
 Non-recurring funds (e.g., capital expenditures, one-time costs)

Amount of request:

If your request is for multiple year funding, please check here and attach a separate page describing the future plan.

Will you be willing to submit to this Board a full account of what you are doing with these funds? Yes No

From what other groups have you requested funds and what was the result? Supply a separate page here if you like. It will not be counted as part of the total page count.

If your organization has a Board of Directors, please list their names and addresses or you must designate three or more individual residents of Monroe County to be responsible for the uses of the fund. Supply a separate page here if you like.

This application addresses (please check all that apply):

- Law Enforcement
- Crime Prevention
- Drug and Alcohol Abuse Prevention and Treatment
- Mental and Physical Health of Minors and Adults
- Cultural, Artistic, Educational, Recreational and Sports Programs for Monroe County Youth

Signature: _____ Date: _____

Please note: Because Sunshine Laws of the State of Florida apply to these proceedings, any information in this application may be available to the public.

Second Page of the Application (Limit of one page):

Abstract:

A brief summary of the project (who, what, where, why, when, how and how much).

Pages 3 through 8 of the Application:

THE APPLICATION

Here you should include:

- A. Introduction. Describe the overall organization, its qualifications relevant to this request, and its capacity to manage the project.
- B. Goals, Objectives and Outcomes (What needs to be done). Supply documentation of the need if it is available.
- C. Background and Significance (Why the project is important to the community).
- D. Target Population (Who will be served specifically? Age? Gender? Special circumstances)
- E. Approach Method. (How will the project be done? Where will it be done? When? What staffing is required?)
- F. Resources and costs. (How much will it cost? Include detailed budget. What other resources are available for the project? Describe the organization's fiscal capabilities.)
- G. Sustainability (For projects that may be asking for funds for more than one year, how will the project be sustained upon termination of this funding?)

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